

Monday, April 27, 2026

Dear Interested Waste Removal Companies,

The purpose of this communication is to seek competitive bids from experienced companies for waste removal, paper and cardboard recycling services within Lakeview Public Schools.

Lakeview Public Schools is inviting any company interested in providing the administration with a sealed bid for waste removal, paper and recycling services to complete the enclosed forms after review of the general guidelines, to assist you in understanding the scope of work. Our intent is to seek prices for 36 months (term ending June 30, 2029), with a District option to extend after the initial term has expired. The District may award initial contract term for 12, 24 or 36 months. Please make sure to review and complete all required components of the bid form for each location.

The district seeks to have responses to our request for proposal received **no later than Friday May 8, 2026 @ 1:00pm**. **All sealed bids must be delivered to:**

**Sean Zaborowski  
Lakeview Public Schools  
28301 Little Mack Ave, Building A  
St Clair Shores, 48081**

We anticipate acceptance of a company(s) and services upon Board of Education approval in May, with a start date of July 1, 2026. The district reserves the right to award these services to none, one, or multiple companies at the discretion of the Board.

Our ultimate mission of continuing to provide the highest quality education, while being careful stewards of the public's funds, is our primary focus at Lakeview Public Schools. If you have any questions regarding this request for proposals, scope of work, or the bidding process and forms, please feel free to contact me so we might discuss them in more detail (586) 445-4000, Ext 2526 or [szaborowski@scslakeview-k12.com](mailto:szaborowski@scslakeview-k12.com).

I look forward to seeing your completed response to our request on **Friday May 8, 2026 @ 1:00pm**

Sincerely,

Sean Zaborowski  
Executive Director of Athletics & Operations

### **General Scope of Work/General Bidder Requirements:**

The right is reserved to reject any and all bids, to waive informalities, and to award as determined in the best interest of Lakeview Public Schools. The District reserves the right to ask any additional questions regarding bids in order to analyze the overall results.

The District may cancel the request for bids, or reject in whole or in part any and all bids, if the District determine that cancellation or rejection serves the best interests of Lakeview Public Schools.

### **Scope of Services/Bidder Requirements**

- The term of contract will begin on July 1, 2026.
- The winning contractor must supply and maintain “new” or “near-new” trash and recycling containers all of which will remain the property of the contractor.
- All dumpsters shall be front loading
- It is the responsibility of the contractor to maintain trash and recycling containers for the duration of the term.
- In the event any trash container becomes damaged, unusable or unsafe in any way, the contractor will be responsible for replacing the container immediately, at the company’s own expense.
- The contractor will be responsible for adhering to all City of St Clair Shores Noise Ordinances

### **BID SUBMISSION**

- This inquiry implies no obligation on the part of Lakeview Public Schools.
- All work must be self-performed by the company who is awarded contract. **No Subcontractors are acceptable.**
- All fuel and environmental charges shall be the responsibility of the contractor.
- **There are 2 Mandatory Bid Submissions within this document and several optional items with pricing requests**
- **Pages 4-7 of this document shall be returned with your bid submission**
- A bid bond of 5% of the total first year bid total is required for this bid. This option may be waived if the incumbent contractor is determined to be the lowest qualified bidder.
- Three (3) current references to school district or other governmental agency are required (Page 4) References should include company name, contact name, address, and phone for the specific person who is knowledgeable about the Vendor’s record and performance. References may be contacted for consultation at our discretion
- A signed and notarized Iran Disclosure Statement must accompany the bid (Page 6).
- A signed and notarized Familial Disclosure Statement must accompany the bid (Page 7).
- Adequate proof of corporate liability insurance is to accompany all bids.
- An authorized party in your company shall sign completed proposal form.
- Bidders are expected to examine all instructions and specifications. Failure to do so and comply with requirements will be at the bidder’s risk, and may be cause for rejection of the bid.
- Bidders may provide any other information you feel will be helpful to the award of contract.
- By submitting a proposal, the potential vendor agrees to all requirements and specifications included in the request for proposal.

**GENERAL TERMS AND CONDITIONS**

CONTRACT PERIOD: The initial length of this contract shall be for no greater than 36 months commencing on July 1, 2026 with the District’s option to extend one time no longer than the initial contract length.

COMMENCEMENT DATE: July 1, 2026

PRICING: Vendors are requested to provide pricing for 36 Months (July 1, 2026-June 30, 2029). Prices submitted shall remain firm for the length of the contract.

INVOICES: Vendor invoices must be itemized per location. Payment term will be monthly, with all final billing submitted no later than June 15 each year.

COMPLIANCE: It is the responsibility of the Contractor to keep informed of all existing and future Federal, State, or Local ordinance and regulations, which in any manner affect the work to be performed. The Contractor and all his/her agents shall always observe and comply with all such laws and ordinances, and shall protect and indemnify the Owner and all their representatives against any claim, loss, or liability arising or resulting from violation of any such laws or ordinances. Any contractor not found in compliance with Local, State and Federal Regulations regarding this work might at any time result in immediate termination of contract as evidence of nonperformance.

CANCELLATION: Lakeview Public Schools reserves the right to review and/or terminate this contract if at any time the following occur:

- Contractor fails to meet the specifications of the contract, including the General Scope of Work
- Contractor seeks relief under any law for the benefit of insolvents or is adjudicated bankrupt
- If any legal proceedings are commenced against contractor which may interfere with the performance of the contract
- If contractor fails to supply adequate workforce, material or proper quality or failed in any other respect to successfully fulfil the tasks or terms intended in the contractor relationship.

**Lakeview Public Schools Building Locations**

1. Ardmore Elementary	27001 Greater Mack Ave	48081
2. Greenwood Elementary	27900 Joan St	48081
3. Harmon Elementary	24800 Harmon St	48081
4. Princeton Elementary	20300 Statler St	48081
5. Jefferson Middle School	27900 Rockwood	48081
6. Lakeview High School	21100 E 11 Mile Rd	48081
7. Wheat Educational Campus	27575 Harper Ave	48081
8. Lakeview Administration	28301 Little Mack Ave	48081

- **Bidders must return the Bid Submittal Sheet, Familial Disclosure Form, Iran Disclosure Form, Copy of Bid Bond, Liability Insurance, & Reference Sheet filled out completely in order to be considered for award of bid.**
- **Bid submittal sheet must be returned no later than Friday May 8, 2026 @ 1:00pm**

Any questions relating to the bid proposal should be directed to:

**Sean Zaborowski**  
**Executive Director of Operations & Athletics**  
[szaborowski@scslakeview-k12.com](mailto:szaborowski@scslakeview-k12.com)

## **Company Information & Reference Sheet**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Person Authorized to Submit Bid/Complete this Form:

_____	_____
Printed Name / Title	Signature

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Please provide three (3) **educational based** client references that can attest to the level and quality of service you have provided to them. References may be contacted before a company is considered for award of the contract.

**#1**

**Company/Organization Name:** \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**#2**

**Company/Organization Name:** \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**#3**

**Company/Organization Name:** \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## Bid Submittal Form

### Mandatory Bid #1

Building Name	Quantity	Dumpster Size	Frequency of Service	Monthly Cost
Ardmore Elementary	1	6 Yard	M-W-F	
Ardmore Elementary	6	96 gallon recycler	1x per week	
Greenwood Elementary	1	6 Yard	M-W-F	
Harmon Elementary	1	6 Yard	M-W-F	
Harmon Elementary	3	96 gallon recycler	1 x per week	
Princeton Elementary	1	8 Yard	M-W-F	
Princeton Elementary	5	96 gallon recycler	1x per week	
Jefferson MS	2	8 Yard	M-W-F	
Lakeview HS	4	6 Yard	M-W-F	
Lakeview HS Auditorium	2	8 Yard	M-W-F	
Wheat Educational Campus	1	6 Yard	M-W-F	
Lakeview Administration	1	8 Yard	1x per week	

### Mandatory Bid #2

Building Name	Quantity	Dumpster Size	Frequency of Service	Monthly Cost
Ardmore Elementary	1	8 Yard	Tuesday & Friday	
Ardmore Elementary	6	96 gallon recycler	1x per week	
Greenwood Elementary	1	8 Yard	Tuesday & Friday	
Harmon Elementary	1	8 Yard	Tuesday & Friday	
Harmon Elementary	6	96 gallon recycler	1 x per week	
Princeton Elementary	1	8 Yard	M-W-F	
Princeton Elementary	5	96 gallon recycler	1x per week	
Jefferson MS	2	8 Yard	M-W-F	
Lakeview HS	4	6 Yard	M-W-F	
Lakeview HS Auditorium	2	8 Yard	M-W-F	
Wheat Educational Campus	1	8 Yard	Tuesday & Friday	
Lakeview Administration	1	8 Yard	Tuesday & Friday	

**Additional Pricing:**

Extra Pick up cost per location \$ \_\_\_\_\_ 96 Gallon Recycling Tote \$ \_\_\_\_\_ per tote

20 yard open top roll off Dumpster \$ \_\_\_\_\_ per \_\_\_\_\_

30 yard open top roll off Dumpster \$ \_\_\_\_\_ per \_\_\_\_\_

40 yard open top roll off Dumpster \$ \_\_\_\_\_ per \_\_\_\_\_

2027-2028 Price Increase (if any) \_\_\_\_\_ % of 2026-27 monthly base cost

2028-2029 Price Increase (if any) \_\_\_\_\_ % of 2027-28 monthly base cost

**Completed forms & other documents of support to be returned by Friday May 8, 2026 @ 1:00pm**

**LAKEVIEW PUBLIC SCHOOLS IRAN DISCLOSURE FORM**

The undersigned, the owner of authorized office of \_\_\_\_\_  
\_\_\_\_\_(the “Bidder”), pursuant to the Iran Economic Sanctions Act, Act 517 of 2012; effective on April 1, 2013 disclosure requirements for Lakeview Public Schools (the “School District”) hereby represent and warrant, except as provided below, that the company I own or represent is not an Iran linked business.

Bidder:

By: \_\_\_\_\_  
\_\_\_\_\_

Its: \_\_\_\_\_

The STATE OF MICHIGAN in the COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_ by:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

Notary Public Commission Expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_

**PLACE NOTARY PUBLIC SEAL ABOVE**

**FAMILIAL DISCLOSURE STATEMENT**

All bidders must complete the following familial disclosure form in compliance with MCL 380.1267 and attach this information to the bid submittal. Lakeview Public Schools shall not accept a bid that does not include this sworn and notarized disclosure statement.

The attached sworn and notarized statement is disclosing the following familial relationship(s) that exist between the owner or any employee of the bidder and any member of the Board of Education, or the superintendent of Lakeview Public Schools

The following are familial relationships as described above. Provide employee name, family contact name, family contact position, and familial relationship. If no relationship exists as described above, list NONE.

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Name of Bidder's Firm: \_\_\_\_\_

Signature(s): \_\_\_\_\_

Printed Name \_\_\_\_\_ Title \_\_\_\_\_

Subscribe and sworn before me on this \_\_\_\_\_ Day \_\_\_\_\_, 20\_\_\_\_, before me a Notary Public

In and for \_\_\_\_\_ County \_\_\_\_\_

Signature \_\_\_\_\_ My Commission expires \_\_\_\_\_  
Notary Public

**PLACE NOTARY PUBLIC SEAL ABOVE**